

Deep Cove Yacht Club Boat Sharing Program Manual

Educational Requirements and Operating Procedures

Welcome to the Boat Sharing Program at Deep Cove Yacht Club! The program is open to DCYC members and their families as a means of giving Members access to sailing dinghies owned by and used by the Learn To Sail program when those dinghies are not being used by Learn To Sail. This manual outlines the educational requirements and operating procedures for member sailors participating in the program.

Educational Requirements and Sailing Rules:

1. All sailors must be signed off by a member of the Sailing Committee before being eligible to use club sailboats.
2. Sailors require a minimum of CanSail 2, CYA Basic Cruising, or equivalent qualifications. In cases of experience without formal qualifications, specific competencies must be demonstrated to a member of the Sailing Committee, including:
 - Launching/Landing
 - Sailing at all points of sail
 - Tacking
 - Righting the boat from a 180-degree capsize.
3. All sailors must participate in an orientation class conducted by a member of the Sailing Committee prior to being signed off. Orientation classes are conducted once every 2 weekends during summer at a cost of \$25.00. Alternatively, members may enroll in an Adult Learn To Sail class, for a “Drop In” session at the published rate.
4. Participants must understand right of way and demonstrate the ability to identify Starboard and Port Tacks.

Operating Procedures:

Check Out:

1. Book the boat on the Deep Cove Yacht Club website/Learn To Sail tab/ Boat Share/ Register/Club Spot.
2. Retrieve the Check-out/in form from the designated location and fill out the top portion.
3. Retrieve safety equipment from the dock locker and inspect its contents to ensure they are present and in operable condition. Note any deficiencies on the Check-out/in form.
4. Check tide charts and record times and heights for max/min on the Check-out/in form.
5. Place safety equipment into the booked boat and secure it.
6. Move the booked boat to the slipway.
7. Install rigging and inspect components, noting any deficiencies on the check-out/in sheet.
8. Don life jackets and load the boat with personal safety equipment.
9. Insert the drain plug
10. Launch the boat and enjoy sailing!

Check In:

1. Dock the boat and pull up on the slipway.
2. Complete a 360-degree check-in video as described with personal cell phone and email to ltsatdcyc@gmail.com
3. Remove all rigging components and inspect for damage. Document all deficiencies on the check-out/in form.
4. Detach the mainsail from the boom. Detach the boom from the mast and stow it securely on the boat. Wrap the mainsail around the mast and secure.
5. Remove the rudder and tiller assembly and place in the rudder rack
6. Remove the centerboard.
7. Remove the mainsheet and blocks.
8. Follow the rigging return instructions provided in the Zest manual for reference.

Emergency Procedures:

- Each boat is equipped with a dry bag containing basic safety equipment, a throw-bag, spare line, a horn or other sound signaling device, and a paddle. The member's personal cell phone, suitably contained in a waterproof bag, must be used for emergency calls.
- Members must be shown and correctly demonstrate proper procedures for calling for help, and mayday procedures.

Incident Reporting:

- An incident reporting form will be provided on the club website.

Club Sail Rules and Member Expectations:

- Maximum occupancy: 1 adult and one child per boat.
- Hours of operation: 10am to 5pm
- Booking period; The boat time allowed per booking will be 3 hours, either 10am to 1pm, or 2pm to 5pm.
- Booking platform: Deep Cove Yacht Club website/Learn To Sail tab/ Boat Share/ Register/Club Spot.
- Booking: ClubSpot will indicate if bookings are available. Max 2 boats allowed out in one booking period.
- Advance Booking: Advance booking will be allowed from 7 days before desired boat time.
- Perimeter: 5-knot zone. Deep Cove to Jug Island to Boulder Island

For any further inquiries or clarifications, please contact designated contact person or department. Enjoy your sailing experience at Deep Cove Yacht Club!